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## HOW TO APPLY TO EVIRA FOR AN IMPORT PERMIT FOR LIVE ANIMALS

### 1. Applying for an import permit

To apply for an import permit for live animals for special research purposes, send a free-form application to the Import, Export and Organic Control Unit of Evira's Control Department. The import permit is valid for one year and costs € 147 (MMMä 1161/2014 <http://www.evira.fi/portal/fi/tietoa+evirasta/asiointi/hinnasto/viranomaispalvelut/>).

The import permit application must contain the following key elements about the import consignment:

- who the permit is to be addressed to/sent to (contact details)
- who the permit applicant is (contact details of organisation and person responsible)
- when the consignment is due to be imported, and whether it is a one-off import or one of a series
- precise description of the import consignment:
  - animal species, scientific name and number of animals
  - any additional information required to assess the possible spread of animal diseases.
  - what country the animals are being imported from and the country of origin
  - the purpose
  - through which customs point the product will arrive in Finland
  - the destination of the products (address of laboratory/plant, contact details of person responsible)
- any contact details for the organisation dispatching the product (not obligatory)

In touch with application, the applicant must inform Evira about:

- billing address
- Y-registration number
- electronic billing address
- contact person of billing.

### 2. Processing of import permit

It takes Evira 1-4 weeks to process import permits, depending on how urgent they are.

### 3. How to send an import permit application

Free-form import permit applications should be sent by e-mail to the following addresses: [lentoasema@evira.fi](mailto:lentoasema@evira.fi) and [tuontilupa@evira.fi](mailto:tuontilupa@evira.fi).

### 4. How Evira sends the import permit to the applicant

Control Department  
Unit for Import, Export and Organic Control  
Border Inspection Section

21.10.2015

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Evira sends the scanned import permit, receipt and the copy of the application and all the attachments needed to the E-mail address given by the customer

## 6. Formalities at the border crossing point

The importer must keep the import permit with him at the border crossing point, and show it to customs and at the veterinary border inspection post if requested.